

DECORATING RULES FOR ROTARIAN VOLUNTEERS

1. All volunteers must be 13 years or older.
2. All groups must be accompanied by a member of the sponsoring Rotary Club. Teachers and parents can accompany but one member of the sponsoring RC **MUST** be in attendance. **The required ratio of adult supervisors to student volunteers is 1 to 10.**
3. Accept all jobs offered and do the job well. You can decline scaffolding jobs. Volunteers are here to work. There will be some not-so-glamorous jobs that need to be done besides decorating; it all has to be done. We **will** be working on floats other than the Rotary float
4. Only three volunteers are allowed on scaffolding at a time.
5. Be patient when you are not assigned a job as the float is built in states and is determined by weather factors (i.e. how the glue dries and the flowers/seeds stay put or are applied.)
6. NO cell phones, CD's, IPODS, MP3 players or other electrical devices are allowed to be used during a decorating shift except allowed breaks and/or during the meal break.
7. Be prepared to stay and work for your entire shift. Excluding bathroom and water breaks, only one 30 minute meal break is allowed per shift and all PHOENIX volunteers take their meal break at the same time.
8. Food and drink can only be consumed during the 30 minute meal break. As all volunteers for Phoenix break at the same time and the break is limited to 30 minutes it is **STRONGLY** suggested that the individuals and/or individual groups bring food and drink to the Phoenix decorating site. Food booths are available from Dec. 26 through Dec. 31st but there is insufficient time to stand in line, order and consume food from these booths. Also they are quite expensive.
9. Healthy storage of food and drink is the sole responsibility of the individual volunteer or specific group.
10. Wear layers of clothing as the early morning hours and late evening hours are colder.
11. Wear old clothes that can become dirty or spoiled by glue etc. **ONLY** closed toed shoes no UGG's. Tie back long hair. Fingerless gloves are allowed but save your manicure for a later day.
12. All personal items are the responsibility of the owner.
13. Bring your ID and money only, fanny packs work great.
14. Please do not expect to use the office phones, there are pay phones located outside the north door for your use during breaks. Incoming calls will not be accepted and no paging will be allowed from the office. EMERGENCY calls only.
15. IF you need to leave the decorating area **AT ANY TIME** other than the official meal break you must tell your Rotary Club supervisor, your crew/float supervisor/Phoenix, and check in with the Rotary Volunteer tent.
16. The Float decorating area must be kept clean at all times and the fire lanes must be kept clear.
17. Obey all instructions from your Phoenix Supervisor and from the Tournament of Roses Security Personnel.